

WARRANT OFFICER OF THE AIR FORCE WRITING AWARD
**THE CORPORAL MARGARET
CLARKE AWARD**



TERMS & CONDITIONS



The CPL Margaret Clarke Award

The Warrant Officer of the Air Force (WOFF-AF) Writing Award (the award) aims to promote the development of air and space power analysis from within the enlisted aviator workforce. The objective of the award is to encourage and inspire enlisted aviators to consume, contribute and contest contemporary air and space power issues; and to research, analyse and debate possibilities for air and space power beyond the future force.

Submissions are not limited to essays or formal writing, and can take on any form such as fiction, think-pieces, Op-eds, or blog-style articles. High quality submissions will be considered for entry into the Wrigley prize.

Prizes

The winner of The Award will receive:

- A \$3000 prize
- an opportunity to discuss their submission with WOFF-AF
- considered for entry into the Wrigley prize
- their entry published and promoted on the Air and Space Power Centre (ASPC) and/or related websites
- an opportunity to work with the ASPC furthering their topic or area of interest

The ASPC will also publish and promote any other high quality submissions identified as part of The Award. Additionally, the ASPC will work with identified authors to prepare submissions for entry into the Wrigley Prize if a parallel entry was not already submitted.

Recognition of commendable entries

Submissions deemed to be of sufficiently high quality by the assessment panel may receive one or more of the following:

- publication of their entry on the ASPC or related websites
- waiver of one or more Program Wirraway air power modules (up to level 2 inclusive)¹, or
- waiver of the Joint individual PME air power module (up to JPME level 1)
- a short term secondment to the ASPC in support of an air and space power project

¹ Air power module waivers will depend on the complexity and relevance of the submission.

Entrant Eligibility

The Award is open to all Air Force enlisted aviators (AC to WOFF) from all SERCATs, with only one entry permissible per person.

Entrants who have more than one submission published within the 12 month period will be offered the opportunity to select which of their submissions they would like considered.

Submission & Deadline

The competition runs annually. Submissions are to be lodged by the time on the date specified on the Air and Space Power website.

Submissions are to be lodged electronically via [Contribute | Air and Space Power Centre \(airforce.gov.au\)](https://airforce.gov.au)

In conjunction with The Award submissions, authors are strongly encouraged to enter the Wrigley Prize. Note that only think-pieces and essays are eligible for parallel Wrigley Prize submissions.

Submission Requirements

Word limit

All submissions must be a minimum of 800 words, with a maximum of 2000 words.

Originality

Submissions must be original works and must not have been formally published or submitted for publication (ie, journal papers, academic submissions, etc). Submissions that have been previously published as blogs (ie, Air/Space Blog, Grounded Curiosity, etc) are eligible for entry².

Entries that have been previously submitted for academic assessment may only be entered with a written release provided by the relevant academic institution. Such a release must transfer IP and ownership claims on the submission to the Air and Space Power Centre.

Language

All submissions must be written in English.

² Submissions may be considered from other published sources such as The Central Blue, Forge, Cove and other professional blogs.

Where confusion occurs in relation to a definition or use of language the Macquarie Concise Dictionary will be employed as the definitive source.

Topics

Topics must focus on a future or contemporary air power or space power issue, national strategic research topics, or from topics as provided by WOFF-AF from time to time which will be promoted on the ASPC Website.

Security Classification

Submissions are not to contain classified material. *Official* is the maximum security protected material that will be accepted.

Declaration

The Award winner will be required to confirm that:

- The entrant has read, understands, and accepts the terms and conditions within this handbook.
- If under 18, a parent or guardian has submitted the entry on the minors behalf.
- The submission is the entrants own unassisted work.
- The submission has not been formally published
- The entrant accepts as final the judgment of the WOFF-AF
- The entrant hereby transfers their copyright and IP claims over to the ASPC
- The entrant agrees to be published by the Air and Space Power Centre

Once submitted amendments will not be possible.

Format

Electronic submissions are to have the following format:

- Papers filenames are not to include names of authors
- Paper Size: International size A4
- Font: Times New Roman or Arial
- Font size: 12 point
- 1.5 line spacing
- File format: Portable Document Format (pdf)
- Referencing (if applicable) – [Australian](#)

CPL MARGARET CLARKE

CPL Margaret Clarke was a proud member of the Women's Auxiliary Australian Air Force (WAAAF) during WWII and continued to show her passion for the WAAAF well beyond her years of service.

Margaret created a public Facebook page (WAAF Women's Auxiliary Australian Air Force in WWII) where she shared her own remarkable stories, photographs and personal experiences of her time in service and invited any WAAAF members or descendants to share their history as well.



- [Government Style Guide \(Author – Date\)](#) in text, similar to APA or Harvard academic referencing standard.

Referencing

For fiction, op-ed and non-academic style submissions, referencing is encouraged but is not mandatory. Essay submissions should include footnotes and a bibliography giving full acknowledgment to source material, using accepted layout and referencing systems that cite the author, date and page of the book, article or other text from which the material is derived.

Adjudication process

Submissions will be reviewed by an assessment board comprised of selected members of the Senior Enlisted Leadership Team. Entries will be placed in a recommended order for final assessment and selection by WOFF-AF.

The board may elect to not to award a prize if there is insufficient competition (quantity and/or quality) for a given year. Likewise, the board reserves the right to recognise in an appropriate manner submissions of a high standard that do not win the overall prize.

Blind Adjudication

The assessment panel will not be provided with a name or pseudonym—a random number will be generated to facilitate a blind adjudication and peer review process.

The entrant/author is to ensure their legal name and appropriate contact details are completed when finalising their entry. Winning and high-quality essays will be published under the author's name unless they specifically request to remain anonymous.

Adjudication Matrix

The table on page 5 provides the matrix used in determining the winner of each section of the competition.

Financial Considerations

Individuals may incur a tax liability if they receive benefit as a result of their entry to the Wrigley Prize. Individuals are encouraged to discuss their personal circumstances and the associated financial impacts with their tax/ finance professional advisor. Advice provided in this document does not take into account specific circumstances or the potential financial and/or tax implications.

Announcements

The Warrant Officer of Air Force will advise all winners and high-quality papers entrants in writing at least one week prior to the announcements being made at an appropriate function as specified on the Air and Space Power Centre website.

Where practical, the ASPC will endeavour to ensure the winner is available either in person or electronically for the announcement and discussion on their submission with WOFF-AF.

Publication, Copyright and IP

Copyright of all submissions will rest with the ASPC. All submissions may be published on the ASPC website and those deemed of suitable quality promoted through social media and related websites.

Where documents have been published by other entities, ASPC will seek the publisher's approval to cross promote under dual branding.

Element	5 Points	3 Points	1 Point
Strength of Idea and discussion	<p>Implications and underlying assumptions of the argument have been clearly discussed.</p> <p>There are clear and strong arguments which extend the submission scope.</p>	<p>Implications and underlying assumptions of the argument have been clearly identified.</p> <p>There are discernible arguments but they may sometimes fall into description.</p>	<p>Implications and underlying assumptions of the argument have sometimes been identified or are not logical.</p> <p>There is an underlying argument but often falls into description.</p>
Realistic, feasible and considered argument	<p>The topic, argument, and analysis presented is imaginative, considered and feasible for the Force in being or future force.</p> <p>Demonstrates a nuanced understanding of the topic.</p>	<p>The topic, argument, and analysis presented is considered and feasible with modifications to the Force in being or future force.</p> <p>Demonstrates an understanding of the topic.</p>	<p>The topic argument and analysis is sound, however, feasibility is high risk or partially supported by the submission.</p> <p>Minor errors in understanding that do not contribute to the contest of ideas.</p>
Understanding of Air Power or Space Power	<p>The submission explores Air Power or Space Power in depth challenging the reader and encouraging application discussion.</p>	<p>The submission explores Air Power or Space Power application.</p>	<p>Minor lapses in how the concept could be applied to an Air Power or Space Power concept.</p>
Structure, Language, and writing	<p>The use of language assists the reader's understanding and avoids confusion. Varied sentence style.</p> <p>Precise, interesting, and vivid word choice uses clear examples to illustrate ideas.</p>	<p>Minor errors in spelling and language. Minimal impact on readers understanding.</p> <p>Attempts to use examples to illustrate ideas.</p>	<p>Multiple errors in spelling and language. Some impact on the readers understanding</p> <p>Does not illustrate ideas effectively.</p>

Contact: Air and Space Power Centre

E-mail: airpower@defence.gov.au